



Malvern Central School

Hire and Licence of School Facilities – Community Information

Malvern Central School has the following facilities available for hire (for one-off or very short-term use) or licence (for regular, on-going use) to the community:

- Spring Road Indoor Basketball Court
- Spring Road Outdoor Netball Courts
- Spring Road Oval
- Park Street Oval
- Park Street Art Tech Room

Malvern Central School, School Council will only consider applications for the hire or licence of the above facilities if the purpose is for educational, recreational, sporting or cultural activities for:

- students;
- the local community; or
- young persons,

and in circumstances where the facilities are not required for ordinary school purposes.

The process at Malvern Central School for applying to hire or licence school facilities is: contact the school administration for availability of our facilities, if available licence written agreement will be sent through to be signed by hirer, signed licensee contract and copy of liability insurance certificate will be taken to school council for approval. If your application is successful you will be notified and any deposits or key hire payments outlined in agreement will be required prior to commencement of hire.

The agreement between you and the school council will require you:

- to have adequate public liability insurance (other insurance might be requested, depending on the use of the facilities);
- in most instances, to pay a hire or licence fee for the use of the facilities;
- in most instances, to pay a security deposit; and
- to be bound by the terms and conditions contained in the agreement.

Please contact the school's office 03 8823 9500 or malvern-cen@edumail.vic.gov.au to discuss your requirements or to obtain further information.