



# HOMWORK POLICY

## Rationale:

Homework is an opportunity for parents/carers to participate in their child's education. Homework complements and reinforces classroom learning, and fosters good lifelong study habits. Regular homework allows students to develop individual organizational skills without the structure of the classroom.

## Aims:

1. To support and extend classroom learning.
2. To develop organizational and time management skills.
3. To assist students to work independently and take responsibility for their own learning progress.
4. To encourage students in goal setting and in seeing the link between consistent effort and the achievement of excellence.

## Implementation:

5. The nature and amount of homework required will vary according to the individual's age, requirements and learning style
6. At the beginning of the school year, the school will inform parents/carers of homework guidelines and expectations for a particular year level. The school will use a number of ways to inform parents, including parent information evenings, newsletter articles and the school web site.
7. Within a year level, students may not all have the same tasks, however, the amount of time expected to be spent on homework per week will be consistent across that year level and tasks will be similar in content and direction.
8. Students will be assisted in developing appropriate study techniques that will be essential for their later studies.
9. The role of the **student** is to:
  - 9.1. begin homework tasks early enough to allow adequate time for completion.
  - 9.2. seek help as soon as it is needed.
  - 9.3. Invest time and effort to assist their own learning.
  - 9.4. record homework in their diary (Years 5–8).
  - 9.5. For secondary students:
    - 9.5.1. who have specific issues relating to homework should approach subject teachers in the first instance. Pastoral teachers and coordinators can also provide support where necessary.
    - 9.5.2. who cannot complete an assessment task or work requirement on time, for reasons such as illness or bereavement, a formal extension must be sought.
    - 9.5.3. who submit work late will be penalised and work submitted more than one week after the due date will not be assessed, unless a formal extension has been granted.
10. The role of **parents/carers** is to:
  - 10.1. support their children by providing suitable time and facilities so homework can be completed.

- 10.2. show interest and encourage their children to see homework as a valuable part of learning.
- 10.3. discuss homework concerns with the appropriate teacher.
- 10.4. encourage independence and self discipline in their children, whilst allowing the child to retain ownership of his/her work.
- 10.5. check their child's diary (Year 5-8) each weekend and help monitor the recording and completion of homework on a regular basis.

11. The role of the **teacher** is to:

- 11.1. evaluate homework and give appropriate feedback on homework tasks.
- 11.2. encourage students to seek assistance when required.
- 11.3. be available where parents have questions in relation to the homework.
- 11.4. provide a supportive framework for the development of time management skills.
- 11.5. inform parents/carers where homework has consistently not been completed.

Resources:

- The Department of Education and Early Childhood Development *Homework Advice* provides information to parents/carers and school communities on how students can be supported with their homework.  
Retrieved August 11, 2010, from  
[www.education.vic.gov.au/aboutschool/lifeatschool/homework.htm](http://www.education.vic.gov.au/aboutschool/lifeatschool/homework.htm)
- The Department of Education and Early Childhood Development's *Homework Guidelines* provide a framework to assist school communities when reviewing their existing homework policies.  
Retrieved August 11, 2010 from  
[www.eduweb.vic.gov.au/edulibrary/public/curricman/support/3-23.pdf](http://www.eduweb.vic.gov.au/edulibrary/public/curricman/support/3-23.pdf)

**Evaluation:**

This policy will be reviewed as part of the school's three-year review cycle.

- Review Date: **2013**

This policy was last ratified by School Council in: **August 2010**