



**MALVERN CENTRAL SCHOOL COUNCIL MEETING**

**MINUTES**

**Wednesday 6 December 2017 7.30pm**

<i>School Council</i>	<i>Date and Time</i>	<i>Status</i>
	<b>Wednesday 6 December 2017 7.30pm</b>	<i>MINUTES</i>
Attendees	Kate Brown (Chair), Vicki Phyland, Grant Durham, Cameron Munro, Phil Davies, Jane Mclean, Martin Ho, Amanda Smith, Maria Flanagan, Rosemary Perri, Nigel Mouncer, Marc Morgan	
Apologies	Stephanie Pollard	
Scheduled Future Meeting Dates	2018 Meeting dates to be circulated.	

<b>Item</b>	<b>Agenda</b>	<b>Issues</b>
1.	<b>School Principal resignation</b>	<p>Vicki formally finishing at the end of 2017 to take up a Principal appointment in Devonport, Tasmania. Kate wished her all the best on behalf of School Council and emphasised the success she has had at MCS.</p> <p>Kate also thanked two departing teacher members of School Council – Nigel and Stephanie- who are returning to their schools.</p> <p><u>Stuart Andrews (SE Reg. office) PowerPoint presentation</u> - the formal process for the Principal selection:</p> <ul style="list-style-type: none"> <li>• Principal selection Guidelines</li> <li>• Acting Principal in place by Term 1 2018</li> <li>• Advertise recruitment online – March 2018</li> <li>• Confidentiality statement signed by all School Councillors</li> <li>• Selection Panel to consist of: School Council President Staff Member Stuart Andrews Practising Principal Parent Member</li> <li>• Selection Panel induction</li> <li>• Six Criteria to follow around written applications</li> </ul>

Item	Agenda	Issues
		Both Vicki and Kate drafted letters for circulation to the community. To be sent home 7 <sup>th</sup> December
2.	<b>Approval of Minutes - Kate</b>	Proposed: MH Secoded: CM
3.	<b>Review of Action Items- Vicki</b>	Expression from Marshall White for sponsorship in 2018
4.	<b>Principal's Report: Vicki</b>	Update on 2018 enrolments.
5.	<b>Annual implementation plan: Vicki</b>	AIP – Leadership met with Stuart Andrews <ul style="list-style-type: none"> <li>4-year goal in place to focus on improved Numeracy and Spelling/Writing outcomes.</li> <li>12 month target- High growth NAPLAN Building practice excellence</li> <li>Circulate to School Council after endorsement</li> </ul> Approved: Proposed KB Secoded: AS
6.	<b>Policy – Amanda</b>	Gifts Benefits and Hospitality Policy. <ul style="list-style-type: none"> <li>Gifts over \$100 to be registered. Individual gifts, not combined total.</li> <li>All gifts to be transparent.</li> <li>Gift registers to be endorsed by School Council President last day of term</li> <li>Suggested a notice to Coordinators for gifts to be given prior to last day.</li> </ul> Approved: Proposed KB Secoded: MM  Uniform Update. <ul style="list-style-type: none"> <li>Amanda S met with Anna (PSW)</li> <li>2 year transition process</li> <li>Run current stock down before introducing changes and communicating to parents</li> <li>Assess remaining stock after 12 months</li> </ul>
7.	<b>Masterplan: Vicki</b>	Defer to 2018
8.	<b>School Values implementation : Grant</b>	School Values to be placed on our Website Communicate more with Parents about the effect of the values <b>Il De Su Ne</b> Awards encouraging
9.	<b>State Government election</b>	Request from Michael O'Brien for pre-election funding commitment projects related to MCS. Waiting for feedback and potential visit to school.
10.	<b>Year 2</b>	Approved: MH Secoded: AS

<b>Item</b>	<b>Agenda</b>	<b>Issues</b>
	<b>sleepover</b>	
11.	<b>Parents Club: Jane</b>	As read. Suggested a Halloween Night instead of Disco in December so in the event of inclement weather, there is room to reschedule.
12.	<b>General Business</b>	Andrew Cock has been appointed as Principal of Blackburn PS Assist. Principal appointment advertised on Recruitment online. Assist. Principal will be appointed before the end of Term 4
		Meeting Closed at 9.50pm

<b>School Principal</b>	<b>Vicki Phyland</b>	<b>Date</b>
<b>School Council President</b>	<b>Kate Brown</b>	<b>Date</b>